

DRAFT Minutes of DIRA Executive Meeting January 30, 2012 at 7:30 pm

Present: Chair Frank Frketich, Doug Wright, Denise MacKean, Bert Taylor, Anne Page (recording)
Regrets: none

1. Call to Order

Frank Frketich called the meeting to order at 7:30 pm.

2. Minutes for Executive Meeting of January 2, 2012

Motion: That the Minutes for the Executive Meeting of January 2, 2012 be approved as presented.
M/S/C

3. Business Arising from the Minutes

- a) Committee to Nominate Executive Members – Frank Frketich, Denise MacKean, Bert Taylor and Anne Page have agreed to stay on to April, 2013 with Doug Wright as undecided, therefore we need three or four more members on the Executive.
ACTION: Anne Page will email the current DIRA membership list to the DIRA Executive who will review it to see who might want to be on the Executive. Denise MacKean and Anne Page will contact the current DIRA Committee Chairs to see if anyone on the Committees would be interested in being on the Executive.
ACTION: Frank Frketich will email the list of Committee Chairs to the Executive. This item will be brought back to the Executive in March.
- b) DIRA Website – DIRA has not heard back from the CVRD if we have been successful in our grant-in-aid application. It was agreed that if DIRA receives the grant then we will go ahead and pursue a WordPress-based website, if not, then we will bring this issue back for further discussion.
- c) Directors' Insurance – Frank Frketich has sent financial information and a request for a quote to Doug Marsh of Axis Insurance. We currently pay approx \$1100 per year for Directors' Insurance and hope to reduce that amount significantly keeping the policy amount at \$2 million.
ACTION: Denise MacKean will investigate if there is a Co-operator's Insurance office locally.
- d) Discussion Paper Directions for DIRA – Denise MacKean provided notes from the DIRA Revitalization Meeting of April 26, 2008 and previously provided a document "Directions for DIRA". It was agreed that these documents be discussed at the March Executive Meeting.

4. Recreation Grant Procedure

Bert Taylor and Anne Page advised the Executive that they were not ready to present the information they were working on at this time, namely a Discussion Paper, Terms of Reference and a revised Application Package for the Recreation Grants Committee. Their proposed timeline is to send these documents to selected individuals for review, bring it to the Executive in March, have the documents put on the DIRA website for public review, bring it back to the Executive in April and present the revised documents to the General DIRA membership at the AGM on April 16. The Executive accepted this timeline.

5. DIRA Membership

Discussion took place regarding whether we should have a membership drive.

ACTION: In an effort to save postage costs, it was agreed that since all current members are members in good standing up until the AGM, that we would collect membership dues at the AGM and then send notices and return envelopes to those who had not yet paid their dues.

6. Minute Taking

ACTION: It was agreed that since the last two General meetings have not reached quorum that we would not request any formal changes to the Minutes other than a minor change in the heading. In the future we may wish to include incoming and outgoing correspondence in the Minutes.

7. Emailing Minutes and Agendas to members

Discussion took place and it was generally agreed that if members received the Agenda via email prior to the General meeting, that more members may attend.

ACTION: It was agreed that when membership dues are collected at the AGM, members will be asked to provide their email address if they wish to receive the Agenda prior to the General meetings.

8. Library Binders

Frank Frketich advised that staff at the Dora Drinkwater Library requested that since the Library is not an archives and that DIRA binders take up a lot of space, that non-current binders be removed from the Library.

ACTION: Frank Frketich will remove non-current binders from the Library and place them in the Old School basement for storage and will place the current calendar year's binder in the Library for reference.

9. Revolving Chairperson for meetings

ACTION: It was agreed that Doug Wright will present the year-end financial report to the DIRA membership at the February 13 meeting and Anne Page will Chair the meeting. Doug Wright will provide the financial information on a memory stick and Anne Page will bring her laptop for the meeting.

10. Trails Committee motions at General Meeting

Frank Frketich advised the Executive that Allan Danks, Chair of the Trails Committee will present two motions at the General Meeting: the first motion to name the trail "The Cross Island Trail" and the second motion to propose the trail generally follow Denman and East Roads rather than Lacon and McFarlane Roads.

11. Treasurer's Report at General Meeting

Doug Wright has agreed to act as Interim Treasurer and will present the year-end 2011 financial report to the General membership. Doug Wright advised that by the end of January DIRA will have approximately \$2,000 in funds in addition to approximately \$3,000 in Share Capital for a total of approximately \$5,000. Doug Wright requested Claire Sienna to put this year-end report on the DIRA

website and advised that quarterly financial reports will be put on the DIRA website so that Committees and the general membership know the financial status.

12. Invitation to Don McRae to visit Denman – town hall meeting

ACTION: It was agreed that Don McRae would be invited to attend a Denman Island town hall meeting in the fall of 2012 after the release of the Raven Coal Mine Project report as it would not benefit Denman Opposes Coal if he were invited prior to the release of the report. It was also agreed that the town hall meeting should be open to the discussion of other issues of interest to Denman residents therefore DIRA Committee Chairs will be asked if they have questions for Don McRae, that these questions would be forwarded to Don McRae in advance of the meeting and that part of the meeting would be open to public questions or comments. This item will be brought back for additional discussion closer to the fall.

13. Next Executive Meeting – Tuesday March 6

14. February General Meeting – Set-up, Signs, Grapevine Report

It was agreed that a fire would be lit and that coffee, tea and cake would be offered at the General meeting from 7 to 7:30 pm and that:

- Denise MacKean would contact Bev Hollingsworth regarding the cake and arrange for coffee, tea, cream, sugar and napkins and will write a piece for the Grapevine after the meeting,
- Doug Wright will arrange to get the keys from Abraxas and the projector from the Resource Centre,
- Anne Page will bring the memory stick and laptop, and
- We would convene at 6:30 pm at the Back Hall to set up for the meeting.

The Executive Meeting of January 30, 2012 was adjourned at 9:50 pm.